

18 March 1954

MEMORANDUM FOR: File

1. Met with [] to discuss methods of procuring the Security Desk Trays without locks. First proposed that the specifications be written giving specific dimensions but being very general with respect to construction, hinging and latching. Also that the specifications contain a provision that pilot models would be received for trial and approval prior to production and delivery of the entire order. [] said that this would not be possible as orders can not be put out on a bid basis in that manner. They then proposed that the Safemaster Company be requested to develop some trial models with a new latching device following which an order for the entire amount could be put out on bid. [] called Mr. Miller of the Safemaster Company who agreed that he would make up ~~some additional~~ models with the new latching device, and the amount agreed on was \$14.00 each. (It was felt that this total cost of \$700 would give the Safemaster Company at least some chance to recover part of the money that they had put in the development of the boxes at no cost to the Agency. Also my impression was - see note on meeting of 16 March - that Mr. Miller would be unwilling to do further experimental work at the expense of his company.) Following the conversation with Mr. Miller, [] and I talked with [] of the Stock Control Staff who agreed that they would make money available for this order on the basis of a memorandum to the Chief of the Supply Division from the Acting Management Officer, Management Improvement Staff stating the requirements. This memorandum was prepared and given to [] today.

